

Tara Festival of Crafts

c/o Kelsey Nixon

Reservations Convener

43 Bruce Road 17, RR2, Tara Ontario N0H 2N0

Dear Crafters:

Enclosed is an application for Tara Festival of Craft show. The show is always held the weekend after Thanksgiving (*Friday from 1PM to 9PM and Saturday from 10AM to 5PM*).

Our spaces are limited, so if you can come on short notice please indicate on your application, as it is sometimes beneficial to you for getting into our show.

Please send APPLICATION and COLOURED PHOTOS of your craft by mail for committee approval. Emailed applications will NOT be submitted. Applications are kept on file for two years. If approved by the committee, you will hear by the first of June of the year accepted.

Thank you for showing interest. We look forward to hearing from you at your earliest convenience.

Sincerely,

Tara Festival of Crafts

For more information or questions, please email

taracrafts@yahoo.com

Entry Application for Consideration Tara Festival of Crafts

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

EMAIL IS THE PREFERRED METHOD OF COMMUNICATION

Name of craft business (if applicable): _____

Type of craft (explain fully): _____

IMPORTANT: Crafts MUST be handcrafted by the applicant / vendor. Also, perishable food crafts with a shelf life of less than 3 months will no longer be accepted.

Size of Space required: _____ No. of Tables _____ No. of Chairs: _____ Hydro: YES NO

Prices as follows: 4' x 8' @ \$70.00; 6' x 10' @ \$85.00; 8' x 8' @ \$85.00; 10' x 8' @ \$95.00

Table Rental (8ft) @ \$5.00 each; Hydro (limited availability) @ \$20.00

Must be requested at time of entry.

Price range of crafts: _____

Craft shows participated at: _____

Upcoming craft shows registered at: _____

Why do you want to enter the Tara Festival of Crafts? _____

Include COLOUR PHOTOS of your craft with the application (as we are a juried show) and mail to:

Kelsey Nixon (Reservations Convener)
43 Bruce Road 17, RR2, Tara Ontario N0H 2N0

Note: This is just an application **DO NOT** send payment with application.

Also Note: Show is always the Friday and Saturday after Thanksgiving.

Terms and Conditions

1. This agreement shall become binding upon the deposit of the Vendor's payment. No refund of rental fees after September 1st of show year. If the cheque is returned 'Not Sufficient Funds' (N.S.F.) the space is cancelled.
2. The vendor agrees to use his/her space solely for the display and sale of his/her own crafted items. The vendor agrees not to sublet any part of the exhibit space to any other person. As our Craft Show is a juried show, all items displayed by the vendor shall remain at the discretion of the Festival of Crafts Committee. Should the committee conclude that any of a vendor's items have become non-crafted and/or solely manufactured; the application will be cancelled and returned with payment (if applicable).
3. The show is always held the weekend after Thanksgiving (Friday from 1PM to 9PM and Saturday from 10AM to 5PM). Set-up time will be Friday from 7AM to 12PM. You must remain in place until 5PM on Saturday. Vendors not setting up their displays by 12PM and/or packing up their goods or taking down their displays prior to 5PM on the Saturday **will not be invited back the next year. This will be strictly enforced.**



VENDORS MUST BE PRESENT AND REGISTERED BY 11:00AM (FRIDAY) OR A REPLACEMENT WILL BE CALLED TO FILL YOUR SPACE. If you are running late, **you need to call the arena at 519-934-2041** and inform a committee member **PRIOR TO 11AM** otherwise you will be considered a no-show. The Tara Arran Community Centre is located at 150 Hamilton St., Tara

4. There will be 5 entrances for Vendors to use for the unloading and loading: Curling Club Door, North End of the Curling Rink, South End of the Arena, West Side of the Arena, and Main Entrance. Vendors must unload as quickly as possible and park their vehicles in specifically designated Vendor areas. 'VENDOR' signs will be provided for display in each Vendor's vehicle.
5. All Vendor's must display within the boundary lines of their space, e.g. 8' x 10'. This is strictly enforced! All items to be displayed by hanging must be hung on the Vendor's own display board or rack. Tables (8') will only be supplied when paid for ahead of time (\$5.00 per table) and is non-refundable should they not be required on show day. Chairs will be supplied upon request. **ALL TABLES MUST BE SKIRTED.** **The arena staff request that staples and tacks not be used to affix items to the tables provided.**
6. In order to prevent confusion regarding admission fees during the day of the craft show, we require that all Vendors be identified by name tags supplied by the Committee. This also helps keep "early shoppers" from entering the building while vendors are busy setting up displays – no tag means no entry. Only 2 Vendor Tags will be provided per exhibit space. Vendors are to register at the Committee Office in the main lobby before setting up to receive their tags and information with respect to the show.
7. The Committee and Arena staff shall not be responsible for damage, fire, theft, liability, injury or acts of God. The Vendor participates entirely at his/her own risk and should obtain appropriate insurance coverage for his/her participation. The collection of Harmonized Sales Tax (HST) is the responsibility of each Vendor. Every exhibit must be supervised at all times. **THE USE OF OPEN FLAME SUCH AS CANDLES AND/OR PERSONAL SPACE HEATERS AND OTHER HEATING DEVICES IS STRICTLY PROHIBITED FOR SAFETY AND INSURANCE REASONS.**
8. The Vendor agrees to abide by all the terms and conditions adopted by the Committee and agrees that the Committee shall have the right to adopt and/or amend any regulations deemed necessary prior to and during the craft show. Please note that no pets are allowed in any part of the complex.